



# SARASOTA COUNTY SCHOOLS

SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA  
**PROJECT ASSIGNMENT SHEET**  
PROFESSIONAL SERVICES SELECTION COMMITTEE

DATE 6/16/2014 PROJECT NO. N/A DEPT. Construction Services  
PROJECT Commissioning of Building Systems Consulting Services  
Continuina Contract for Three (3) Years-Top Two (2) Firms

The Professional Services Selection Committee, in accordance with School Board Policy 7.71, has selected the **top two (2) firms** and ranked them as indicated below:

FIRST CHOICE Smith Seckman Reid, Inc. dba SSRCx  
SECOND CHOICE Affiliated Engineers, Inc.  
THIRD CHOICE TLC Engineering for Architecture, Inc.

Signature of Committee Members

[Signature]  
[Signature]  
[Signature]  
[Signature]  
[Signature]



**SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA  
 PROFESSIONAL SERVICES SELECTION COMMITTEE  
 MAJOR/MINOR & CONTINUING CONTRACT  
 PROJECT SCORE SHEET**

**PROJECT: COMMISSIONING OF BUILDING SYSTEMS CONSULTING SERVICES**

**PROJ #: N/A**

**EST.COST/FEE: \$300,000.00 / THREE (3)-YEARS  
 DEPT.: CONSTRUCTION SERVICES**

**SCOPE OF WORK:** Must be able to demonstrate extensive formal education and hands-on experience in COMMISSIONING OF BUILDING SYSTEMS. Documented experience as a commissioning agent in Florida is required. Applicants with a mechanical or electrical engineering degree from an accredited college preferred.

**ADVERTISEMENT**  
 DATE: May 16, 2014  
 PAPER: Sarasota  
 Herald Tribune

**MEETING NOTICE**  
 DATE: May 20, 2014  
 LOCATION: Construction Services Dept.

<b>APPLICANT</b>	<b>CITY</b>
Affiliated Engineers, Inc.	Tampa
Smith Seckman Reid, Inc. dba SSRcx	Sarasota
TLC Engineering for Architecture, Inc.	Fort Myers

ADMIN		COMMITTEE						TOTAL	
SHORTLIST		INTERVIEW				TOTAL			
MINORITY FIRM	LOCATION	TEAM QUALIFICATIONS	LIST OF PROJECTS	RELATED EXPERIENCE	TIMELINES & BUDGETS	ABILITY TO PERFORM / TEAM STRENGTH	INTERVIEW RATING	PROBLEMS & SOLUTIONS / COST CONTROL MEASURES	TOTAL
A	B	C	D	E	F	G	H	I	
0-1	1-5	1-15	1-10	1-20	1-10	1-20	1-20	1-20	
0.0	4.0	14.2	9.0	18.8					46.0
0.0	5.0	14.6	9.4	18.8					47.8
0.0	4.0	13.4	8.4	17.0					42.8

**SHORTLISTING**  
 DATE: June 16, 2014  
 COMMITTEE MEMBERS' SIGNATURES

*(Signatures)*

**INTERVIEW**  
 DATE: June 30, 2014  
 COMMITTEE MEMBERS' SIGNATURES

NOTE: The highest score possible for the short-listing portion is 50 (+1 for minority firm) = 51;  
 The highest score possible for the interview/presentation portion is 70.